



LETTER OF INSTRUCTION FOR DONOR

Thank you for your interest in making a gift via a wire transfer to Loyola Law School. All wire transfer gifts are processed by Loyola Marymount University. To help ensure that your gift is properly directed to Loyola Law School, please provide the following gift details and provide the second sheet to your bank:

Donor Name(s)_____

Address_____

City_____ State_____ Zip Code_____

Email _____ Telephone_____

Transfer Amount_____ Approximate Transfer Date_____

Issuing Bank_____

Gift is in support of _____

Signature _____

The information above is important because wire transfers into Loyola Marymount University's holding account do not come with any donor information.

You may submit this **Letter of Instruction** in one of the following ways:

- Email to Thanh.Hoang@lmsu.edu
- Fax to (213) 384-1659
- Mail to Loyola Law School, c/o Thanh Hoang, 919 Albany Street, Los Angeles, CA 90015

For additional information or inquiries, please contact Thanh Hoang, Associate Dean of Advancement, at 213.736.1025 or at Thanh.Hoang@lmsu.edu.



LETTER OF INSTRUCTION FOR BANK

To make a gift via a wire transfer please transfer the funds directly into the Loyola Marymount University account using this specific information:

Bank of America: 555 S. Flower Street, Suite 800, Los Angeles, CA 90071-2385

ABA#: 121000358

Account Number: 14175-50435

Swift Code: BOFAUS3N (for wires coming from a country outside the U.S.)

Name of Account: Loyola Marymount University; General Account

Bank Contact: Jacqueline Holmes

Phone Number: 888-841-8159, #3, Ext. 63010

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